



Ultimate Airbnb Cleaning Checklist

Prepared by zogics.com

Property Information

Field	Information
Property Name	
Address	
Check-in Date/Time	
Staff Name	
Start Time	

► Bedroom Cleaning

- | | |
|--|---|
| ☐ Change and make the bed | ☐ Wipe windows and windowsills |
| ☐ Fluff pillows | ☐ Empty all trash cans |
| ☐ Inspect closets for items left behind | ☐ Check under bed and furniture |
| ☐ Wipe ceiling fans | ☐ Verify bed looks fresh and properly made |

Completed by: _____ Time: _____

Notes:

► Bathroom Cleaning

- | | |
|--|---|
| ☐ Disinfect all surfaces (counters, shelves, mirrors) | ☐ Wipe shower doors or curtain rod |
| ☐ Scrub toilet seat | ☐ Wipe mirror with glass cleaner |
| ☐ Scrub toilet bowl and tank | ☐ Refill shampoo dispensers (if using bulk) |
| ☐ Clean shower (walls, tiles, floor) | ☐ Refill hand soap dispensers (if using bulk) |
| ☐ Clean shower drain and check for clogs | ☐ Verify all high-touch surfaces are disinfected |

Completed by: _____ Time: _____

Notes:

► Kitchen Cleaning

- | | |
|---|---|
| ☐ Verify all high-touch surfaces are disinfected | ☐ Store all dishes in cupboards |
| ☐ Wipe down all countertops | ☐ Check refrigerator for leftovers |
| ☐ Wipe stovetop and check for grease/buildup | ☐ Disinfect refrigerator interior |
| ☐ Clean sink and faucet | ☐ Wipe down all appliances (microwave, oven, etc.) |
| ☐ Run dishwasher if needed | ☐ Verify food safety standards met |

Completed by: _____ Time: _____

Notes:

► Dining Room Cleaning

- | | |
|---|---|
| ☐ Sweep all floors | ☐ Clean window sills |
| ☐ Mop all floors | ☐ Wipe ceiling fans |
| ☐ Remove all trash | ☐ Check floor under and around table |
| ☐ Wipe down all chairs | ☐ Verify room is guest-ready |
| ☐ Wipe down table | |

Completed by: _____ Time: _____

Notes:

► General Areas and Supplies

- | | |
|---|---|
| ☐ Vacuum/sweep all carpets and rugs | ☐ Refill hand sanitizer dispensers |
| ☐ Mop all hard floors | ☐ Refill disinfectant spray bottles |
| ☐ Empty all trash cans | ☐ Store cleaning supplies in caddy |
| ☐ Replace trash bags throughout property | ☐ Verify all doors and windows are locked |
| ☐ Restock toilet paper in bathrooms | ☐ Turn off all lights not needed |
| ☐ Restock paper towels | ☐ Check that property matches listing photos |

Completed by: _____ Time: _____

Notes:

► Final Inspection

- | | |
|---|--|
| ☐ All rooms inspected top to bottom | ☐ All supplies restocked for next guest |
| ☐ All high-touch surfaces disinfected | ☐ All equipment cleaned and stored |
| ☐ Property looks exactly like listing photos | ☐ Property ready for guest check-in |
| ☐ No odors present | |

Completed by: _____ Time: _____

Notes:

Sign-Off

Cleaning Staff

Signature: _____ Date: _____

**Property Manager/
Supervisor**

Signature: _____ Date: _____

Issues or Concerns Found

Issue	Location	Action Needed

Notes For Next Turnover



Need Help Selecting Compliant Products?

Contact your Zogics representative or visit zogics.com for EPA List N disinfecting wipes, DfE-certified cleaners, dispensers, and complete facility solutions.

*This checklist is provided as a general guide for cleaning product compliance. Zogics assumes no responsibility or liability for any damages, injuries, or misuse of products resulting from the use of this checklist. It is the responsibility of the user to follow all manufacturer instructions, safety guidelines, and industry best practices when using cleaning products and equipment. Always test products on a small, inconspicuous area before full application.